



DIRECT PAYMENT PLAN

Southeastern Minnesota Flying Club offers a Direct Payment Plan that enables you to have your Club invoices paid automatically from your checking or savings account. The Direct Payment Plan benefits you in several ways:

- It saves time and postage since there are fewer checks to write and mail.
- It prevents late charges by ensuring you meet your payment commitments in a convenient and timely manner – even if you're on vacation or out of town.
- It prevents lost or misplaced statements; your payment is always on time which helps you maintain good credit.
- It's easy to enroll in and easy to cancel.

Here's how the Direct Payment Plan works. You will receive a SEMFC invoice and statement before the 10th of each month. **Your payment will be made automatically on the 25th day of each month.** Proof of payment will appear with your next statement.

The authority you give SEMFC to charge your account is in effect until you notify the Treasurer in writing to terminate the authorization.

The Direct Payment Plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the authorization form below and email it to semfc.secretary@gmail.com or give it to the Treasurer at a monthly Club meeting.

AUTHORIZATION FOR DIRECT PAYMENT

I authorize **Southeastern Minnesota Flying Club** to initiate entries to my checking or savings account. This authority will remain in effect until I notify you in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it. I can stop payment of any entry by notifying the Club Treasurer 5 days before my account is charged.

Type of Account (*Choose only one*) _____ Checking _____ Savings

1. TRANSIT / ABA ROUTING NUMBER

2. ACCOUNT NUMBER

3. NAME

4. NAME OF BANK

5. SIGNATURE

DATE

The diagram shows a check with the following fields and labels:

- 3**: NAME OF DEPOSITOR, STREET ADDRESS, CITY, STATE
- 19**: Amount in dollars
- 101**: Check number
- 4**: NAME OF YOUR BANK
- 5**: Payable Through Another Bank
- For**: :021001082: 123 456 789 0101
- ROUTING NUMBER** (1): 021001082
- ACCOUNT NUMBER** (2): 123 456 789
- CHECK NUMBER**: 0101

1. ROUTING TRANSIT NUMBER - Here you would put "021001082"

2. ACCOUNT NUMBER - Here you would put "123-456-789". Note the use of the dash symbol. (Include dashes where the symbol **■ ■ ■** appears on the check or card.)

3. ACCOUNT TITLE

4. FINANCIAL INSTITUTION NAME

5. If your check or sharedraft includes "payable through" under the bank name, contact the financial institution to help obtain the correct Routing Transit Number for Direct Deposit processing.

S
T
A
P
L
E

V
O
I
D

C
H
E
C
K

H
E
R
E